

STARTING OR GROWING A BUSINESS?

Welcome entrepreneur and small business owners!
The information below will help you find the resources and contact information that can assist you on your path to starting and growing your own business.



For Planning and Zoning Contact the City Planner.

Troy Anderson
Director of Planning
Troy.Anderson@fremontne.gov
www.fremontne.gov
400 E Military Ave
Fremont, NE 68026
Ph: 402.727.2636

A primary task of the Department is the issuance of zoning permits and certificates of compliance to ensure that proposed developments are constructed properly and safely and to enforce all violations of the zoning regulations. The Department also reviews all site plans.

Building Inspection & Permit Questions

Donald Simon
Chief Building Inspector

Steve Kunasek
Plumbing and Mechanical Inspector

Calvin Pospisil
Electrical Inspector

400 E. Military Ave.
Fremont, NE 68025
Ph: 402.727.2638
Fax: 402.727.2659
www.fremontne.gov

- All construction, alteration or repair of buildings in the City of Fremont, or within the City's 2- mile jurisdiction, with a value of \$500 or more (inclusive of labor and materials) requires a permit.
- A contractor can obtain the permit for the work; but it is the property owner's responsibility to be certain that all construction has a permit.

Did you know?.....

The City of Fremont does not require a business license. However, business entities doing business in the City of Fremont that employ one or more persons must register in the **E-Verify** program. A business that applies for any contract, loan, grant, permit, occupation or liquor license from the City of Fremont must provide documentation that the business entity has registered in the E-Verify program and must execute an affidavit stating that the business entity does not knowingly employ any person who is an unauthorized alien. For more information how to get registered with E-Verify go to <https://e-verify.uscis.gov/enroll/>. For questions on how to register your business contact the Fremont City Attorney, Paul Payne at (402) 727-2630 or email - paul.payne@fremontne.gov.

Northeast Nebraska Economic Development District (NENEDD)

Jeff Christensen
Business Loan Specialist
NENEDD
111 S. 1st Street
Norfolk, NE 68701
Ph: (402) 379-1150
Cell: (402) 649-7223
jeff@nenedd.org
www.nenedd.org

Jeff Christensen is a Business Loan Specialist with the Northeast Nebraska Economic Development District and can provide you information on financial assistance programs that you may be eligible for, as well as technical assistance on reviewing your current business plan.

Quick Guide to Fremont Area Service Providers



A place to convene, collaborate and communicate, together with its members, the Fremont Area Chamber is advancing Fremont's business agenda. It's a good strategy to include in your marketing efforts; offers affordable training and education through Chamber YOUiversity; and develops leadership training for community members through its Leadership Fremont program. Call Jessica at 402-721-2641 to learn more about membership.

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| • Fremont Chamber of Commerce | 402-721-2641 | www.fremontne.org |
| • MainStreet Fremont | 402-721-2264 | www.Mainstreetfremont.org |
| • Metropolitan Community College | 402-721-2507 | www.mccneb.edu |
| • Nebraska Business Development Center | 402-554-6263 | www.nbdc.unomaha.edu |
| • Nebraska Department of Labor | 402-727-3250 | www.dol.nebraska.gov |
| • Greater Fremont Development Council | 402-753-8126 | www.fremontecodev.org |
| • REAP—Rural Enterprise Assistance Program | 402-687-2100 | www.cfra.org/reap |
| • Nebraska Secretary of State | 402-471-2551 | www.sos.ne.gov |
| • Nebraska Department of Economic Development | 402-471-3746 | www.neded.org |
| • USDA Rural Development | 402-437-5551 | www.rurdev.usda.gov |
| • Grow Nebraska | 800-476-9632 | www.growneb.com |
| • Small Business Association of the Midlands | 402-553-7172 | http://sbamidlands.org |
| • SCORE | 800-634-0245 | www.score.org |



MainStreet is a proactive community development organization dedicated to historic preservation, ensuring economic stability and encouraging community investment in a vibrant and active downtown. Stop in at 338 N. Main Street to learn what programs MainStreet Fremont has for assisting your downtown business. PH. (402) 721-2264

METROPOLITAN COMMUNITY COLLEGE

To learn more call:
Fremont Area Center
(402)721-2507
www.mccneb.edu

MCC's Entrepreneurship program is one of the fastest growing programs on campus and is taught in REAL mode - generally no tests. Coursework done in any of 6 regularly offered classes that run both on campus and online are specifically designed to mirror REAL tasks that REAL entrepreneurs either need to do or need to know about. MCC can help bring out the very best in your employees by designing and customizing educational programs that enhance skills, build self-confidence and encourage personal growth.



For 35 years NBDC has been providing management and technical assistance to businesses in Nebraska. NBDC is a department of the College of Business Administration at University of Nebraska at Omaha.

(402) 554-2521
www.nbdc.unomaha.edu

NBDC is funded in part through a cooperative agreement with the U.S. Small Business Administration.

Center for Rural Affairs & Rural Enterprise Assistance Project (REAP)

Juan Sandoval - Loan Specialist for Northeast Region and Director of the Hispanic Business Center

Ph: (402) 371-7786

Fax: (402) 371-7786

juans@cfra.org

info@cfra.org

<http://www.cfra.org/reap/wbc>

www.cfra.org/reap/home

<http://www.cfra.org/reap/rapid-loan>

REAP can help you create a business plan, research potential markets and marketing ideas, discuss management issues with experienced business specialists, and apply for a small business loan. Since 1990, REAP has provided business development services to over 10,000 micro businesses. (A micro business is defined as one with 5 or fewer employees.)

Community Development Resources- Small Business Loan Program

Community Development Resources

285 S. 68th Street Place Suite 520

Lincoln, NE 68510

Phone: 402 436-2387 Fax: 402 436-2439

www.cdr-nebraska.org

CDR's Small Business Loan Program is designed to assist under-capitalized, start-up and existing small businesses. These businesses, for many reasons, often cannot qualify for traditional bank financing and support. We can provide loans in amounts as low as \$1,000 and up to \$100,000.

Nebraska Department of Economic Development – Tools & Resources for Developing a Business

One-Stop Business Assistance Office (NDED)

301 Centennial Mall South

Lincoln, NE 68509-4666

800-426-6505 / 402-471-3782 www.neded.org/startup

Helpful Web Sites for the Small Business and Entrepreneur

[Start Up Nation](#) - "A website for entrepreneurs by entrepreneurs." The site features success stories, step-by step advice, tips, newsletters, blogs, forums, etc. www.startupnation.com.

[Small Business and Self-Employed IRS Resource Website](#) - Links to major business subjects, such as Business Expenses. Lists information by business topics, or by business type such as sole proprietor, corporation, etc. www.irs.gov/businesses/small/index.html

Local Assistance: Omaha Office (402) 233-7232

Lincoln Office (402) 473-4680

[Small Business Resource Guide](#) - Great Resource for Small Businesses – Provides links to agencies helpful to business development. http://portal.hud.gov/hudportal/HUD?src=/program_offices/sdb/resource/guide

Omaha Office: (402)-492-3100.

[State Procurement Office](#) - Doing Business with the Government? - If you intend to buy from, sell to, or do business with the State of Nebraska you need to register with the [State Procurement Office](#).

<http://www.das.state.ne.us/materiel/purchasing/> Phone: (402) 471-2401.

[Register your business](#) with the Nebraska Secretary of State. Download a packet of material for new Nebraska businesses at their site. www.sos.ne.gov. Phone: (402) 471-2554.

[Patent & Trademark Office](#) – Learn how to protect your idea. www.uspto.gov Phone: 1-800-786-9199.

[WomensNet.net](#) specializes in small grant awards to women business owners. Their Amber Grants for Women honor the memory of the founder's younger sister, Amber. www.womensnet.net

[US Small Business Administration](#) has loads of information to help you. Check out their [resource library](#) for online training opportunities and more. www.sba.gov. Phone: (402) 221-4691.

[SBA's Women Business Offices](#) is another great source of ideas and resources for women in business.

www.cfra.org/reap/wbc. Phone: (402) 643-2673.

[SCORE: Senior Corps of Retired Executives](#) offers advice, training and mentoring. www.score.org.

Phone: 1-800-634-0245.

Here are some common questions you may be asked as you seek assistance with establishing your business:

- Are you currently working with a bank for financing? If so, what is the name of the bank and your contact there?
- How many employees will you have working for you?
- What are the funds needed for? Inventory, equipment, working capital, building purchase or improvements?
- Have you a site or building you are considering for your business?
- How long have you been in business or is this a new venture? If new venture, please describe any past business experience you have.
- Have you completed a Business Plan? If not, is this something you need assistance with?
- Do you have immediate financing needs within the next 30 days?