

# Greater Fremont Development Council

## Dodge County Investment Fund (DCIF)

### Developer Application Checklist

THE FOLLOWING MUST BE DELIVERED TO FUND ADMINISTRATOR PRIOR TO CLOSING (unless otherwise indicated)	Received
1. Borrower & Guarantor Articles of Incorporation, ByLaws and/or 501c status if applicable	
2. Current Certificate of Good Standing for borrower and guarantors	
3. Developer personal tax returns & financial statements for the past two years.	
4. Signed statement that there are no outstanding judgments pending against loan applicant and for Borrowers that are not individuals; or detail of outstanding litigation against borrower, developer or any guarantor	
5. List all sources of funds	
6. Bios/Resumes for development team	
7. Borrower/Development team development history	
8. Development pro forma	
9. Operating pro forma (15 yr; operating income and expenses)	
10. Predevelopment/construction budget and monthly draw schedule	
11. Preliminary Plans and Specifications	
12. Timeline for development and occupancy	
13. Developer/project sponsor management and governance information	
14. Evidence of site control	
15. Credit History Authorization (on application)	

