



2016 Educator Internship Program

Our goal is to provide educators an opportunity to engage in the modern workplace to gain a deeper understanding of specific career areas and necessary skills. Educators will take their experience back to the classroom to improve student learning and engagement in career opportunities.

We have two videos highlighting the program from [2014](#) and [2015](#).

What companies are eligible: Any company in the Greater Omaha area.

What educators are eligible: Any teacher, counselor or administrator in the Omaha (Douglas, Sarpy, Washington, Cass, and Dodge Counties) and Council Bluffs (Pottawattamie, Harrison, and Mills County) area is eligible to apply. 75-100 participants will be selected based upon their subject areas, school, and experiences they represent. All participants must complete and submit an application. The **educator** application is due March 7, 2016.

Dates: Internships will be coordinated for one of the following weeks: **June 6-10, June 13-17, and June 20-24**

Internship length: 1 week of approximately 40 hours.

Compensation: Selected educators will receive a maximum \$600 stipend upon completion of participation requirements. The stipend is provided by Metropolitan Community College (MCC), Iowa Western Community College (IWCC), and the Greater Omaha Chamber.

Employers: Interested employers are asked to work with the Alexis Bromley by contacting her at abromley@selectgreateromaha.com or 402-233-7159 to identify potential educator internships. Interest from employers must be expressed to Alexis Bromley by **March 7, 2016**.

It's requested that internships be in targeted areas specifically focused on *logistics, healthcare, technology, industrial tech, math, science, military, manufacturing, agriculture and career counseling*. Please see below for a list of areas.

Promotion: The Greater Omaha Chamber, Metropolitan Community College and Iowa Western Community College will promote the internships to all school districts in the participating counties.

Directed internships: During the application process, educators will be asked to list preferred areas of skills and knowledge-building. The Greater Omaha Chamber will be responsible for coordinating internships with participating educators and companies.

If interested in offering an internship(s):

Please provide the following information to the Greater Omaha Chamber by March 7, 2016.

1. Name of company:
2. Main contact for internship program:
3. Contact info (phone and email):
4. Number of internships your company is willing to offer:
5. Which week you prefer to host educators:
6. Contact information of direct supervisor of internship:
7. Street address where internship(s) will be located or where the educator should report on the first day:
8. Company Department where internship(s) is focused:
Short description of internship(s):
9. Please list occupations/skill areas that the internship will be able to learn about:
10. What targeted areas (technology, industrial tech, math, science, military, manufacturing, agriculture and career counseling) will the internship(s) cover:

Alexis Bromley

Manager, Talent & Workforce

Greater Omaha Chamber

402-233-7159

abromley@selectgreateromaha.com

The following industries and occupations are suggested areas to focus internships:

1. Headquarters, Finance & Insurance

- Accounting and auditing
- Software developers
- Computer programmers
- Financial analysts
- Network and computer systems administrators
- Computer user support specialists
- Human resources specialists
- Insurance underwriters
- Value-added agribusiness
- Supervisor and manager positions
- Agriculture technicians

2. Healthcare

- Registered nurses and nurse practitioners
- Radiologists
- Physical therapy and occupational therapy
- Physician assistants

3. Biomedical

- Medical scientists
- Chemists
- Sales
- Biomedical engineers

4. Advanced manufacturing

- First-line supervisors
- Welders, cutters, solderers and brazers
- Machinists
- Mechanical engineers
- Industrial engineers
- Electrical engineers
- Tool & Die Makers

5. Transportation, Distribution and Logistics

- Logisticians
- Bus and truck mechanics, diesel engine specialists
- Signal and track switch repairers
- Electrical and electronics installers and repairers

6. Agribusiness

7. Military

Suggestions and Guidelines for employers:

- The business or company is expected to show the teacher the variety of skills and abilities that are needed in the workplace, with a special emphasis on technical skills
- Each business should have a main contact person. This individual should be able to devote time to the teacher(s) by explaining job duties, providing for “real” working experiences, and offering a sense to the teacher that he/she feels like a part of the company.
- It is very important that the contact person show how skills learned in school apply to the work environment. Equally important is illustrating to teachers the importance of various skilled employees. Educators need to understand the need for various education levels throughout the company.
- Below are questions an educator intern may ask.

Potential Questions Interns May Ask Businesses/Main Contacts

Questions about the corporation:

1. What is the major focus of the company/corporation?
2. Describe the corporate culture.
3. Describe the values and mission of this corporation.
4. What kind of positions are available in this corporation?

Questions about the job itself:

1. What are the major responsibilities of the job?
2. What do you like best and dislike most about your position?
3. What challenges does this field offer?
4. Tell me about a decision you have made which has had the greatest impact in this job and your life.
5. What was the biggest problem you have faced; and how was that resolved?
6. Generally, what are the most pleasant and unpleasant tasks involved in your job?
7. What skills, education, and experiences are needed to enter this field?
8. What technical knowledge is needed for this job?
9. What is the typical day?
10. How do you prioritize and organize tasks on a given day?
11. Approximately what are the number of hours worked on a weekly basis?
12. Give me the highlights of your job. What are the job functions and responsibilities?
What are the entry level opportunities in this area, the salary, technical training/education and daily responsibilities?
13. What are the opportunities for advancement and growth? Into what areas?
14. How do you see this focus for the near and distant future?

Questions about the work environment:

1. What kind of management style is used: team, authoritative, etc.?
2. What challenges does this field offer?
3. Describe the last project you completed which required you to make sense out of complex or difficult information.
4. What examples can you give me regarding your problem-solving skills, learning skills and special accomplishments?
5. Briefly describe your cooperative work experiences.
6. What is the most effective thing you've been involved in to improve working relationships?
7. What are the most important skills necessary to be successful in the work place in today's and tomorrow's world?

Questions about the transition from school to work:

1. What are the necessary skills that are developed within the educational setting that will contribute to successful placement in this field?
2. What technical knowledge can be taught at the high school level that will be needed for this position? (for the teacher only) What articulated High School Transfer Credit classes are available to students in my high school that support this position? www.mccneb.edu/secondary/
3. Should education work on specific areas of development to enhance skills in the work place? If so, what specific skills?
4. How do you foresee a change in education and the classroom for the distant future?
What might we, as teachers, do to better prepare students for the world of work?
5. What skills and academic training should be incorporated into the classroom setting at the high school level to improve work performance?